Embassy of the Kingdom of Belgium
in **Washington DC**

1430 K St NW
Washington, D.C. 20005
T +1 202 333 69 00
F +1 202 338 49 60
E-mail: washington@diplobel.fed.be
unitedstates.diplomatie.belgium.be

Internship Opportunity at the Embassy of Belgium in Washington, D.C.
–
Political Section

We are looking for an enthusiastic intern to assist the Embassy's Political Team.

An ideal candidate has fluency in English plus at least one of Belgium's two main languages. The duration of the internship is preferably 3 months. We are looking for candidates available between **May - August 2027**.

An internship at the Embassy of Belgium in Washington D.C. offers a unique opportunity to gain experience in an international environment. Internships are **unpaid**, and the trainee is responsible for covering the expenses related to insurance, travel and accommodation. The internship must be part of an academic program or must at least be approved by the candidate's institution of higher education.

You will participate in the following activities

- Participate in meetings, conferences, and seminars with a variety of stakeholders (embassies, think tanks, policymakers, …)
- Help organize such meetings for the Embassy
- Draft reports and background notes on issues of interest (US policies with regards to foreign affairs, domestic affairs, ...)
- Support the coordination and cohesiveness of the 'Team Belgium' network in the United States (embassy, consulates general, regional trade and economic attachés, advisers for economic diplomacy, chambers of commerce)
- Contribute to public diplomacy goals of the Embassy
- Support when needed the work of the Economic Section

Required qualifications

- Ongoing studies in a related field (e.g. international business, international relations, law, political science, etc.)
- Excellent writing skills
- Good knowledge of Belgium is a plus
- Have a sense of initiative and teamwork
- Organizational skills and multitasking ability
- Discretion and reliability

Application requirements
Your application must include:
• A resume
• A motivational cover letter and preferred internship period
• A letter of recommendation signed by a representative of your educational institution.

Please apply before January 15, 2027 through https://estage.diplomatie.be

If your application is shortlisted, you will be invited to an interview via videoconference during which your motivation, language skills, education, and presentation will be assessed.